

Penallta House Tredomen Park Ystrad Mynach Hengoed CF82 7PG Tŷ Penallta Parc Tredomen Ystrad Mynach Hengoed CF82 7PG

For all enquiries relating to this agenda please contact Rebecca Thomas (Tel. 01443 864245: Email: thomar7@caerphilly.gov.uk)

Date: 17th December 2008

PLEASE NOTE THE TIME AND LOCATION

Dear Sir/Madam,

A policy meeting of the Corporate Health and Safety Committee will be held at the Council Offices, Penallta House (Ebbw Room) on Monday, 5th January 2009 at 11.00 a.m. to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser
CHIEF EXECUTIVE

AGENDA

- 1. Declarations of Interest.
- 2. To approve and sign the following minutes:-

Corporate Health and Safety Committee held on 15th September 2008 (minutes nos. 1-9, on page nos. 1-4).

- 3. To receive and consider the following minutes:-
 - (1) Draft Risk Assessment Policy and Corporate Management Arrangements for Risk Assessment;
 - (2) Draft Display Screen Equipment Policy And Corporate Management Arrangements;
 - (3) Draft Latex Policy And Corporate Management Arrangements For Risk Assessment;
 - (4) Draft Lone Working Policy And Corporate Management Arrangements For Risk Assessment.

Circulation:

Councillors P.J. Bevan, J.O. Evans, D.T. Hardacre, A.G. Higgs, C. Hobbs, A.J. Pritchard, L.R. Rees

Trade Union Representatives

Appropriate Officers

Chief Executive: Stuart Rosser Prif Weithredwr: Stuart Rosser